VACANCIES
LANDSCAPE AND WASTE MANAGEMENT AGENCY

Secretariat Section: Praslin Section

Post: Transport Assistant (B1) 1 post

Summary of Duties:

Seeking a reliable, detail-oriented individual to manage vehicle fleet operations, ensure maintenance, cleanliness, accurate record-keeping, reporting, and compliance. Responsibilities include coordinating vehicle use, monitoring safety, supporting logistics, handling incidents, and assisting with purchasing, driving, and administrative tasks.

Recognized qualification and requirement for the post:

- Three years satisfactory experience as a driver.
- Valid pass in English plus a valid class 2 & 4 driving license with at least 3years driving experience.

Must be computer literate – Basic word/Excel/Report writing skills.

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Application forms/additional information may be obtained at the Head Office on Mahe at Providence Avenue Diolinda, 2nd floor, KB Emporium or at the Pension Fund Complex, Room 8, Grand Anse Praslin between 8 am to 4 pm. Interested candidates may submit their applications to email address **hrlwma@gov.sc**, attaching C.V, certificates and references.

Closing date: 2nd April 2026